

1912-13

**Morris
High School**



The Morris High School

School Calendar for 1912-13

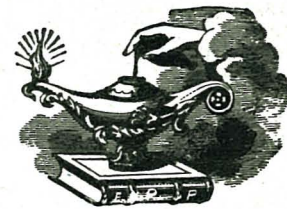
First Term begins.....	September 3
Organization of the Training Class.....	September 9
Election Day.....	November 5
First Quarterly Examinations.....	November 11, 12
Second Quarter begins.....	November 13
Thanksgiving Recess.....	Nov. 28 - Dec. 2
Holiday Vacation.....	Dec. 23 - Jan. 3
School Resumes.....	January 6
Regents and Training Class Examinations.....	January 20, 24
Second Quarterly Examinations.....	January 30-31
Third Quarter begins.....	February 3
Lincoln's Birthday.....	February 12
Washington's Birthday.....	February 22
Third Quarterly Examinations.....	April 10, 11
Spring Vacation.....	April 14, 18
Fourth Term begins.....	April 21
Arbor Day.....	May 2
Memorial Day.....	May 30
Regents, Grade and Training Class Examinations, June 16, 20	
Baccalaureate Sermon.....	June 22
Grade Exercises.....	June 24
Commencement Exercises.....	June 25
Alumni Reunion and Banquet.....	June 26
Fourth Quarter Ends.....	June 27



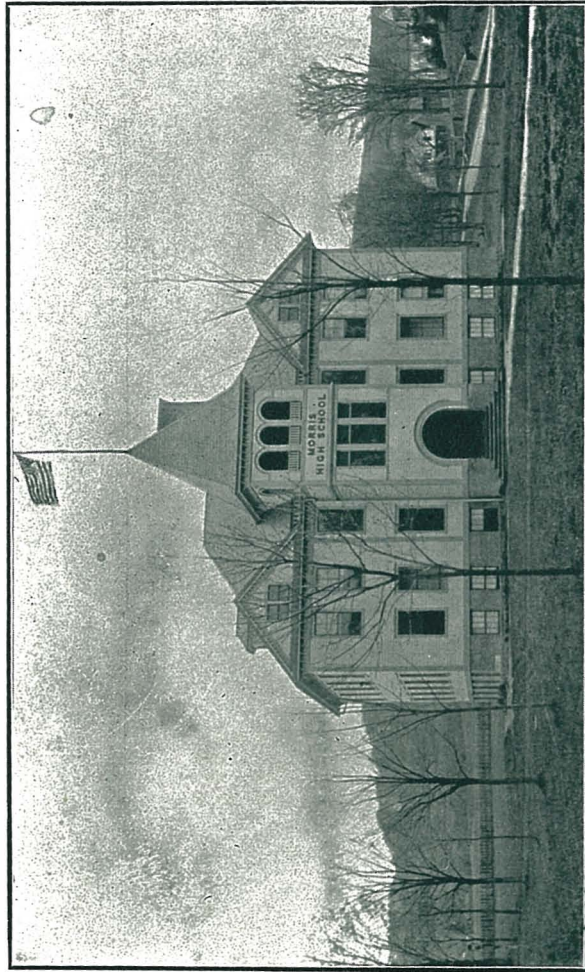
The Morris High School

ANNUAL CATALOG
AND ANNOUNCER

1912-13



Press of the Morris Chronicle



The Morris High School

New York State Education Department.

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Daniel Beach, Ph. D., LL. D.,	-	Regent
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T. Guilford Smith, M. A., C. E., LL. D.,	-	"
Albert Vander Veer, M. D., M. A., Ph. D., LL. D.,	-	"
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The Morris High School

MERTON R. PORTER, Superintendent of Schools

The Faculty 1912-1913

HARRIS CRANDALL, (Oneonta and Syracuse)
Principal
Science and Mathematics.

NETTIE FLORA TARGETT, Ph. B., (Syracuse)
Preceptress
Latin, History and Drawing.

ELIZABETH CORNELL TILLSON, A. B., (Syracuse)
Assistant
German, English and History.

ERMA LOUISE FERGUSON, (Oneonta)
Training Class

CLAUDIA M. COOK, (Oneonta)
Preparatory

RUTH ADELIA LIGHT, (Morris)
Intermediate Department

ELIZABETH LLOYD GARDNER, (Morris)
Primary Department

M. MABEL GRAFTON, (Morris)
Music

To the Public and Patrons of the School.

IN presenting this catalog of the Morris High School for the school year of 1912-1913, the authorities of the Institution have endeavored to include therein such information as will enable its readers to understand clearly the purposes and aims of this school and also to get exact ideas of the scope of work the pupils are expected to perform. Especially is the attention of parents whose children are receiving instruction here, called to the statements concerning the record of each scholar which are printed on subsequent pages. To secure the best results in our efforts to satisfactorily instruct your children, we need your earnest co-operation. In some matters referred to later your attention is most urgently required, if the pupil is to make reasonable progress. Each parent should have such an interest in the welfare of his child that he would look with exceeding care into the work that is being done by that child in school, and follow by close comparisons the record made by him at the close of each quarter of the year.

The courses of study are clearly outlined in this catalog. If your child has a definite aim, as most children of high school age do and as all such children should have, see that he arranges his schedule of studies so as to facilitate the carrying out of that aim. Should there be any doubt regarding this matter on your part, it should be your first step to have an interview with the Principal, then straighten it up with the child. A slight error in making out the program at the beginning of the year may result in very serious consequences when the student enters higher institutions. It will be the aim of the teachers to get each pupil started on the right line of work, and that matter will be attended to as far as is possible, but in many instances the more intimate knowledge of the pupil's powers and limitations which the parent possesses is quite essential to a correct determination of his needs. Parent and teacher should, therefore, work together to secure the best results.

Advantages of Location and Equipment.

Morris is a beautiful inland village situated in the charming Butternut Valley. For many years it has been an educational center. There are a great many reasons why Morris is an ideal place for students. Its healthful climate, its freedom from many of the allurements that are found in suburban villages and that draw the attention of students from their work, the moral tone of the people maintained by the work of four active churches, and the progressive spirit of its business men all conspire to awaken in the student a desire for vigorous and manly work.



MORRIS FROM SOUTH HILL

The school building is nearly new and in excellent repair. The heating and ventilation are looked after with extreme care and each room is lighted through ample window space on both rear and side. The seating capacity is great enough to accommodate many more pupils than usually attend. Each pupil, therefore, can have a seat by himself and for that reason will not be brought into unpleasant association with any other pupil. Each department has its separate teacher and the interests of the individual pupil are most carefully considered. There are three teachers doing Academic work, one for the Training Class alone, and one for music throughout the whole school. It will be possible for each pupil to get what individual attention he needs no matter what his grade of work may be. This is a condition that does not always exist in village High Schools like ours.

The school library contains about 1800 volumes, including books of reference, travel, history, art and approved fiction. The list of reference books selected for the use of the Training Class, is ample to meet every need for such professional study. Grade libraries are placed in the three departments of the elementary grades and these are sufficient in every particular to meet the needs of each department. The books prescribed by the Elementary Syllabus are placed in each room and are constantly before the pupils for their use.

The laboratory contains all the essential apparatus for the experimental work in Biology and Physics. Pupils are therefore enabled to make individual experiments to illustrate the fundamental principles they study about. Considerable emphasis will be placed on this line of work for the coming year and each pupil will be required to keep a careful record of the work he does in a laboratory notebook. The practical value of this requirement to the student cannot be overestimated. It develops in him the power of independent observation and logical reasoning to a degree that cannot be attained by any other method of instruction. The laboratory is excellently arranged for this kind of work and offers every possible advantage to those especially interested in such study.

Besides all of these advantages that the school can justly claim, by virtue of its location and equipment, there is another reason still why the work that it does is especially important to the community. For more than thirty-two years this school has been among the comparatively few in the State appointed by the State Commissioner of Education to instruct a Teacher's Training Class. This department of the school sends out each year teachers for rural schools who have had especial training for that kind of work. The success which graduates of our training class have met with in the work they have done in the past is surely one of the best testimonials of the educational value of the school to the entire community. Its influences are not confined to the village alone, but through those it sends out as teachers and graduates it plays an important part in the instruction of many pupils of rural schools in this and other counties.

Having so much to work with and such a history, the Morris High School is about to begin the labors of another

year. We look confidently for a continuation of the success that has been its lot in the past and assure the public who have been so loyal to the school that the best efforts of the faculty and board of education will be put forth to continue and increase if possible the good work the school has thus far so nobly advanced.

Promotion of Pupils.

Quarterly examinations will be given at the close of each quarter of the school year in all subjects, both in the elementary and Academic Departments. The standing of each pupil as determined by these examinations together with the teacher's estimate of his class work for the preceding ten weeks will be recorded on the term report card that each pupil will receive. These report cards are to be taken to the parent by the child soon after each examination and, after the parent has observed the rating the pupil attained he should sign his name on the back of the card in the space designated for that quarter and return it to the Principal. The promotion of pupils depends upon the average of all the ratings shown on the report card for the entire year. These ratings are copied on the permanent record card of the child which is kept on file in the Principal's room for reference. Thus upon graduation each pupil will have a complete record left in the school showing all the work he has done and the standings he has attained. This system of gradation and record is most strongly recommended by the Education Department and supplies all the information that could be reasonably expected from the school reports for every pupil. Parents are urgently requested to examine with extreme care the standing of their children as shown by these cards sent home at four different times during the year, and to cooperate with the teachers in their efforts to secure good reports on all cards.

Graduation.

The requirement for graduation from this school is a Regent's Academic Diploma. This diploma indicates the completion of a four-year high school course, and is given to students completing the Regent's examinations in all of the preliminary subjects and academic subjects to the extent of 72 academic counts, of which at least 13 must be in English, 8 in history and 10 each in science and mathematics.

Three grades of Academic Diplomas are issued to graduates as follows:

1. A diploma based upon a minimum passing mark of 60 per cent. in each subject.
2. A diploma with credit will be issued if 40 of the required 72 counts are secured with a standing of 75 per cent. or more.
3. A diploma with honor will be issued if 40 of the required 72 counts are secured with a standing of 90 per cent. or more.

Dates of Regent's Examinations.

	1913	1914	1915
January	20-24	19-23	18-22
June	16-20	15-19	14-18
August	13-15	12-14	11-13
September	15-17	14-16	13-15

Admission to the Regent's Examinations.

All students that have pursued the study of a subject for a time not less than prescribed by the State syllabus, shall be admitted to the examination in that subject, unless it is otherwise ordered by direction of the Principal of the school, and approved by the local Superintendent of Schools when there is such an officer. All students who have not pursued the subject for an adequate length of time must be excluded from the examination, but this requirement may be waived by the Commissioner of Education on application and certificate of the Principal in the case of students of exceptional maturity or training.

Candidates who are not attending any University institution may be admitted to examinations in such an institution upon 20 days' notice and identification satisfactory to the Principal.

General Information

In each department the teacher is required by law to enter in a school register the daily attendance of all the pupils under her care and to indicate the cause of every absence and tardiness. This is not optional with the teachers; but is demanded by the State Law, and this demand is rigidly enforced. Parents can easily see the absolute necessity of co-operating with the teachers in this matter.

Excuse blanks are furnished by the school and on these blanks will be found all of the excuses that are accepted by the Department of Education as lawful ones. Unless one of these is offered by the parent, the absence or tardiness must be counted as a violation of the law. If the attendance of any child becomes irregular, the parent becomes responsible under the law and is subject to the penalty. This matter should, therefore, be looked after very closely.

The Board of Education hold that every pupil absent or tardy shall bring to the teacher a written statement from his parent or guardian giving the cause for such absence or tardiness. Three unexcused absences or cases of tardiness in one month shall be deemed sufficient for suspension of the pupil by the Principal, and said pupil may not be reinstated in the school without action by the Board of Education.

The Morris High School

Rhetoricals.

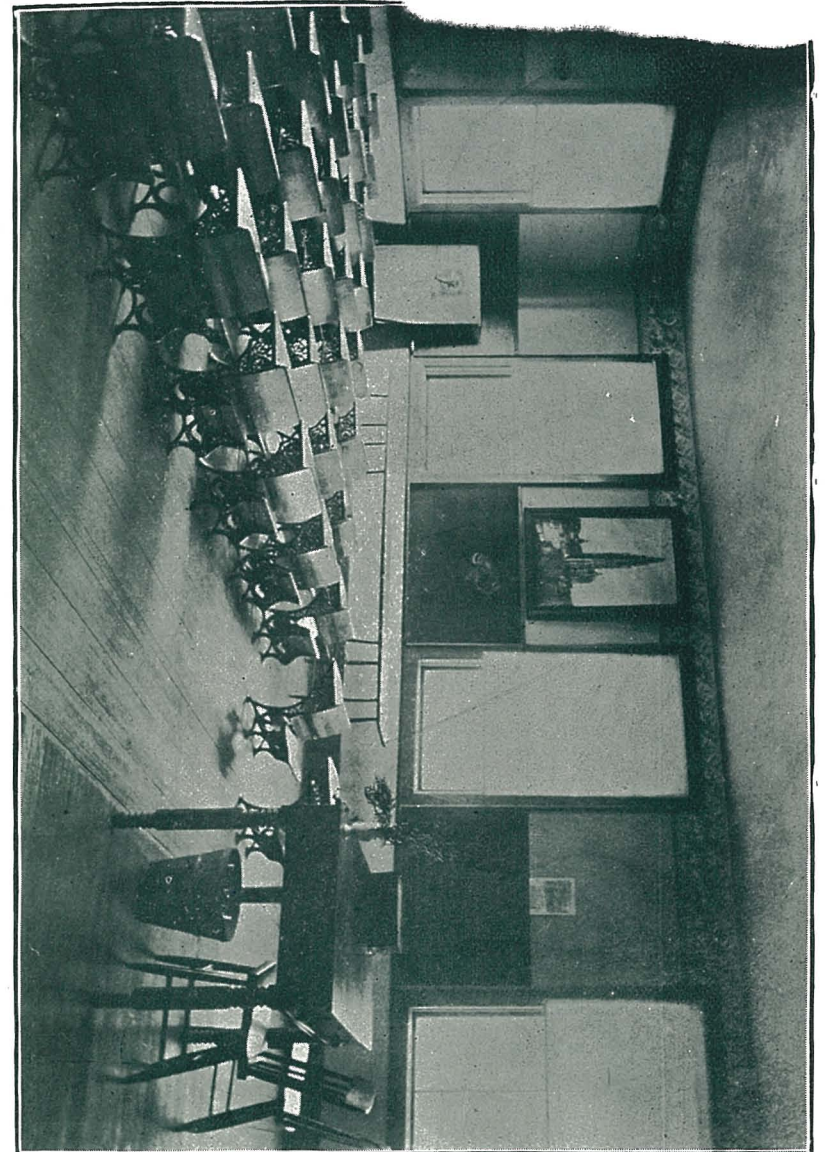
Rhetorical Exercises will be given at intervals throughout the year in which pupils from all the departments of the school will participate. These exercises are very important part of the school work, and much attention will be given to them. Training in public speaking is something that no school should neglect, and it will be the aim of the teachers to give as many of the pupils as possible good practice in this line of work.

Rates of Tuition.

Tuition for pupils in the Academic Department is free, whether the pupil is a resident of the district or not. In order to be enrolled in this department, pupils must hold a Regent's preliminary certificate. The school year is divided into four terms of ten weeks each and tuition in the grades is as follows:

Grammar Department.....	\$4.00.
Intermediate Department.....	\$2.50.
Primary Department.....	\$1.50.

No tuition for less than half of a term is received. Tuition is payable by the term and at the close of each term.



THE PRIMARY ROOM

The Fire Drill Law.

Article 28; Section 730. It shall be the duty of the Principal or other person in charge of every public or private school or educational institution within the State, having more than a hundred pupils, or maintained in a building two or more stories high, to instruct and train the pupils by means of drills, so that they may, in a sudden emergency, be able to leave the school building in the shortest possible time, and without confusion or panic. Such drills or rapid dismissals shall be held at least once each month.

Compulsory Education Law.

The attention of parents is called to the provisions of the Compulsory Education Law as briefly summarized below:

1. Every child between 8 and 16 years of age, in proper mental and physical condition to attend school, shall attend every day when school is in session between October 1st and June 1st; except that a child between 14 and 16 may remain out to engage in some useful employment, provided that he holds a school record, signed by the principal, certifying that the child attended school 130 days during the preceding year, or during the year preceding his 14th birthday, and is proficient in certain elementary subjects.

2. Pupils absent or tardy, must bring written excuses, giving the reason for absence or tardiness. The State Education Department has ruled that the only acceptable reasons are personal illness, illness in the family, or other causes that may fairly be deemed "urgent necessity." All other absences must be entered in the register as unexcused, even though the parent consents to the absence and signs a written excuse.

3. A child under 14 cannot legally be kept at home for work. AN EXCUSE GIVING THE REASON "WORK," IS USELESS, AND THE ABSENCE IS UNEXCUSED, unless the child is 14 years of age and holds a school record.

4. More than two unexcused absences during four consecutive weeks of school constitutes irregular attendance, and the parent is punishable as for a misdemeanor.

5. The Truant Officer may arrest without warrant any child between 8 and 16 found from his home, and who then is truant from instruction upon which he is lawfully required to attend.

6. The enforcement of this law is not optional with the teachers or the Board of Education; and for failure to enforce it, one-half the State school moneys may be withheld from the district.

Some Regulations

Adopted by the Board of Education for the Guidance of Teachers and Pupils and for Public Information.

Duties of Principal

1. The Principal shall have entire supervision of the school, subject only to the direction and advice of the Board of Education.
2. He shall adopt methods of promotion of pupils from grade to grade or from class to class, and announce the dates for examinations.
3. He shall report to the Board any neglect of duty or lack of ability which renders any teacher unqualified for her position.
4. He shall fill all vacancies in case of the temporary absence of any teacher, and report the same to the Board of Education.
5. He shall call teacher's conferences for mutual consultation, and for the discussion of such topics as shall pertain to the general welfare of the school.
6. He shall be the guardian of all the school property, and shall promptly report any damage to same to the Board of Education.

Duties of Teachers

1. All the teachers are expected to be in their respective departments before the sessions begin, 15 minutes in the morning and 10 minutes in the afternoon.
2. Teachers shall not dismiss their departments or classes, or be absent during school hours, except in case of illness or some sudden emergency; in such cases they shall immediately report the same to the Principal. Teachers shall not supply their own substitutes.
3. Teachers shall not excuse pupils from class-work nor from school; neither shall they change the order of the programs nor classes, nor the place of conducting classes, without consultation with the Principal.
4. Teachers shall make promotions of pupils from grade to grade under the direction of the Principal.
5. Teachers shall make a written program of the daily exercises in their respective departments, and post the same in a conspicuous place in their rooms.
6. Teachers shall submit to the Principal at least one week in advance, a copy of the questions to be used in each subject in regular examinations.
7. Teachers will be responsible for order and discipline in their rooms, and will be expected to co-operate with the Principal in all matters pertaining to the good order and discipline of the school in all of its departments.
8. Teachers shall attend teachers' meetings when duly notified by the Principal.
9. Teachers shall report immediately to the Principal all cases of truancy.
10. The school year shall not be deemed closed until Fri-

day of Commencement Week, and all the teachers will be expected to remain until that day.

11. It is desirable that in school or out of school the relations between teachers and all pupils of the school shall be that of teacher and pupil only. Social attentions are not commendable.

Duties of Pupils

1. All pupils are required to conform to the rules and regulations of the school, and to yield prompt and cheerful obedience to the teachers; to observe the common rules of courtesy, politeness, good order, and proper deportment; to refrain from the use of tobacco, and from profane or obscene language upon the school premises; and when dismissed from school, to leave the building and grounds quietly.
2. Every pupil absent or tardy shall bring to his teacher a written excuse from his parent or guardian.
3. Pupils will be held responsible for any damage or injury to school property done by them.
4. Pupils must be present and perform their proper part in all rhetorical exercises, and in examinations.

Miscellaneous Provisions

1. Pupils may be promoted at any time, at the discretion of the teacher and principal.
 2. Since the Department of Education demands a time-qualification in the form of a certain number of prepared and attended recitations in each academic subject, the teachers will keep a record of the number of recitations lost by each student and report to the State Department.
 3. **Academic Privileges.** Whenever academic pupils have completed their recitations for the day they may be excused at the beginning of the last regular recitation in the afternoon; but they must immediately leave the building and school ground unless they obtain permission of the Principal to do otherwise.
- Students shall be denied this privilege so long as their quarterly average examination standing falls below 80 per cent.
4. No student shall become a member of the junior or the senior class without permission of the Principal.
 5. Each senior member shall write one argumentative essay, or an oration, during his senior year, which composition shall be given at one of the senior class commencement exercises. The theme or subject of these essays shall be submitted to the Principal by the first of December. The class history and prophecy will be written and delivered by the same student. The Principal may modify these provisions should conditions arise seemingly to warrant it.
 6. **The Janitor** Shall look after and care for the building and walks; shall see that the rooms are properly heated, floors mopped, oiled and swept as needed, and the furniture and rooms kept clean; and see that the flag is displayed according to law. He has charge of the building in the absence of the teachers, and must be treated courteously by the pupils. He shall report promptly to the Principal any act of insubordination, or damage to school property.

The Courses of Study

Elementary Department

As an outline and guide for the first eight years of school work the "Syllabus for Elementary Schools," prepared by the State Department of Education has been adopted. It furnishes a complete outline of work for the grades.

The first seven years in school are devoted to reading, writing, spelling, language, arithmetic, geography, physiology and hygiene, American history, nature study and music. The above subjects, with the exception of writing, spelling, geography and nature study, are taught in the eighth year. Latin and algebra are added to this year.

Special stress will be placed upon the elementary principles of reading and writing, and upon spelling and mental arithmetic. Attention is also given to instruction in neatness, sanitary living, politeness, morals and general refinement.

Academic Department

The courses of study found on another page have been adopted by the Board of Education and approved by the State Department. Students need not expect to pursue subjects not listed in these courses of study.

But when the interests of the student body will not be jeopardized, and there are post-graduate students desirous of taking advanced work, classes may be organized in subjects not listed in the courses. In such a case, if there are any regular students who cannot make out a complete daily program from the remainder of these courses, they may become members of these advanced classes.

The following subjects of study are deemed essential to a sound and symmetrical education:

- English, four years.
- Ancient, or English and American history, with civics.
- Algebra and plane geometry.
- Biology and physics.

All subjects of study are expressed in courses extending through at least one year, because the longer courses yield more substantial acquisitions in scholarship and more permanent training.

Subjects of study that are primarily informational do not furnish a basis for subsequent acquisitions in scholarship and are not means of effective training. Therefore such subjects have largely been omitted from the curriculum.

It is a grave mistake for parents to encourage students in the secondary course to overcrowd their daily program. A pupil's mind has a limit to its capacity to receive and absorb subject matter. He needs time to digest, reflect, and associate new ideas with those already obtained. When students are overcrowding their minds the true and vital methods of teaching have to be sacrificed, and time and money are lost.




THE ACADEMIC ROOM

The Mathematical Prize

Principal Crandall gives a prize to the value of \$5, either in cash or a gold medal, to the Academic student who passes the best Regents examination in any Mathematical subject in June 1913.

Scholarship Prize

Rev. M. S. Ashton, rector of Zion church, Morris, offers a prize of \$10 in gold to the student showing the highest standing in scholarship in the College Preparatory Course in the High School department. To be determined from the markings received at the regular quarterly examinations and the Regents examinations.

 The Principal or the Board of Education will gladly receive the names of any friends of the school who may wish to offer prizes for scholarship in any subject, or for punctuality or deportment.



Teachers Training Class

AMONG the comparatively few high schools in the State designated for that purpose, Morris has been re-appointed by the Commissioner of Education to continue its organization and instruction of the Teachers Training Class. It is apparent that the future teacher must have special preparation, and the Training Class offers an opportunity for professional training at small expense. A careful reading of this announcement will show the value of the Professional Certificate issued to graduates of the class.

Qualifications for Admission

Candidates must be at least 17 years of age at the time of entrance.

They must subscribe to the following declaration:

"We, the subscribers, hereby declare that our object in asking admission to the Training Class is to prepare ourselves for teaching; and that it is our purpose to engage in teaching in the public schools of the State of New York, at the completion of such preparation. We pledge ourselves to remain in the class during the year unless prevented by illness, or excused by the Commissioner of Education."

The attention of candidates is especially called to this obligation.

Candidates must possess good health, good character, capacity for training, freedom from physical deformity.

Candidates must hold as a minimum qualification one of the following:

- (a) Any teacher's certificate issued in this State.
- (b) A standing of at least 75% in the following subjects required for the Elementary Certificate: American history, arithmetic, geography, reading, spelling, penmanship, drawing, physiology, and first year English (or its equivalent, advanced English and English composition), and in addition 12 academic counts under syllabus 1900, or 18 counts under syllabus 1905, or 1910.
- (c) A Regents Academic Diploma.

Organization of the Class

The school year is divided into two terms of not less than eighteen weeks in each.

The class organizes in September only, but new candidates may be admitted at the beginning of the second term, provided they intend to take a full year's course.

No tuition is charged members of the Training Class.

THE SCIENCE ROOM



Some Rules and Requirements

On every school day four periods of forty minutes each must be occupied on the topics prescribed in the course of study.

Only those members of the class who have the time and ability will be allowed to pursue subjects additional to those included in the course.

No person other than a member of the class shall recite with the class, except in psychology and history of education.

No person will be granted permission to enter the class later than the second Monday following the date of its organization.

All members must enter the term examinations, unless excused by the Commissioner of Education.

No member shall withdraw from the class before the expiration of the term, except by permission of the Commissioner of Education, and no such permission will be granted during the year simply in order that the candidate may teach.

Training class certificates are granted only upon the completion of a year's work as prescribed in the course of study.

Membership is limited to a period of two years.

No member may enter any teachers' examinations, other than for training classes, while a member of a training class, except by permission of the Department.

Observation and Practice Work

It is very important that the study of methods in teaching should not be merely theoretical; therefore members of the class will be given opportunities to visit the grade rooms to witness experienced teachers at work with their classes.

For practice work it will be required that each member have actual work in teaching by frequently taking charge of a regular class or grade in the school.

In addition to this, there will be practice for one period each day continuing through not less than two weeks, as soon as the student feels that he can teach a class reasonably well.

The Course of Study

FIRST TERM

First Period—Arithmetic.

Second Period—Psychology and Principles of Education, and School Management.

Third Period—Geography, Physiology, Nature Study and Agriculture.

Fourth Period—School Law.

SECOND TERM

First Period—Language, Composition and Grammar.

Second Period—History of Education.

Third Period—Penmanship, American History, Civics.

Fourth Period—School Law.

The Morris High School

The Examinations

The examinations are conducted by the District Superintendent of Schools in January and June as follows:

Monday afternoon.....	American History, Reading
Tuesday forenoon.....	Arithmetic
“ afternoon.....	Language, Composition, Grammar
Wednesday forenoon.....	Psychology, School Law
“ afternoon.....	School Management
Thursday forenoon.....	Physiology, Geography
“ afternoon.....	Agriculture
Friday forenoon.....	History of Education
“ afternoon.....	Drawing, Spelling

The Certificate and Its Value

Members who attain a standing of 75 per cent in all subjects will receive the Professional Certificate, valid for three years, and renewable for five-year periods if the holder shall have taught successfully at least two years under the certificate.

This certificate will entitle the holder to teach in any school not maintaining an academic department. However, a holder of this certificate who entered the class on an Academic Diploma shall, after four years of successful experience, be eligible to teach in the sub-academic grades of any school.

This certificate shall entitle its holder to one year's advanced standing in a State Normal School, provided he entered the class on an Academic Diploma and shall have taught successfully for one year after graduation.



The Morris High School

List of Text Books Used in the School.

Primary Department

Beginners' Class	Ward's Rational Primer
First Grade.....	Ward's Reader, Book 1
Second Grade.....	Brooks Reader No. 2
Third Grade.....	“ “ No. 3

Intermediate Department

Arithmetic.....	Miln's Progressive—Books I and II
Readers.....	Brooks' Nos. 4, 5 and 6
Physiology.....	Davison's No. 1
English.....	Mother Tongue Book I
Geography.....	Frye's Elementary
Spelling.....	Champion
Writing.....	Palmer System

Grammar Department

Arithmetic.....	Miln's Progressive—Book II
Geography.....	Redway & Hinman's Natural—Advanced
English.....	Mother Tongue—Book II
History.....	Montgomery
Spelling.....	Champion
Physiology.....	Davison's No. 2
Writing in all the grades.....	Palmer System
Reading.....	Brooks' Nos. 7 and 8

Academic Department

English—1st and 2d years.....	Stebbins
Composition and Rhetoric.....	Brooks & Hubbard
Latin—1st year.....	Gunnison & Harley
Latin Grammar, Cæsar, Cicero.....	Bennett
Latin Composition—2d and 3d years.....	Riggs
German Grammar.....	Joynes-Meissner
Algebra.....	Miln's Standard
Advanced Algebra.....	Wells
Geometry.....	Wentworth
American History.....	Hart
English History.....	Walker
Ancient History.....	West's Ancient World
Civics.....	Boynton
Biology.....	Hunter
Physics.....	Headley
Drawing.....	Thompson